

2 January 1970

MEMORANDUM FOR: Chief of Logistics
SUBJECT : Standardization of Equipment

1. As per your request of 1 December 1969 a study of the standardization of equipment country wide has been conducted (Region II has been used as a model to simplify the total work load of this study) see Attachments A thru J.
2. No detailed listing of reasons for this standardization has been compiled. If it is your desire one will be furnished.
3. In all of the Attachments A thru J either one or two models have been recommended for standardization and are denoted by an asterick with the exception of the generators in Attachment I. The generator standardization has already been established by headquarters and new units supplied to the Far East area will become standardized as existing units are replaced. In some of the attachments two models or types have been recommended for the following reasons:
 - a. Possible dropping of that model from production and/or stopping of parts production due to age of model.
 - b. Possible long term strike at manufacturer's plant's stopping production of models and spare parts. In these cases it is recommended that total quantity be divided about 50-50 to obtain a good mix for the above reasons. If manufacturer did stop production the large numbers of these units could be cannibalized for spare parts and a new make or model purchased to replace them.

In Attachment G "water pump" standardization should be on a 1 HP pump this will handle 90% of our shallow or deep wells countrywide and will reduce the need to stock $\frac{1}{2}$ H.P., $\frac{3}{4}$ H.P. and 1 HP pumps as we do now. Any pump over a 1 HP rating required for a deep well should be special order depending on gallon per minute flow of water required and head required to pump against. Also a pump of much larger size will require a special electric service drop and should be handled as a special case.

In Attachment J "office equipment" more than one model has been requested as some machines accomplish different functions or reproduce copies at a much lower cost per copy.

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SUBJECT: Standardization of Equipment (Con'd)

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4. No attempt has been made for a dollar savings amount from this proposed standardization as a detail time and motion study would be required to arrive at meaningful cost figure.

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Chief, Engineering